

**Informational Material and Announcements Process
(Community Fliers)**

The Little Miami School District authorizes its schools to distribute or display communications of school-related organizations (parent groups, booster clubs, school employee organizations, and other organization and clubs affiliated with the District and its schools) or outside organizations (any nonprofit or tax-exempt organization other than school-related organizations) that promote youth programs, activities or events that aim to improve the health, education or welfare of students. Promotional materials may take the form of notices, brochures, and fliers.

Outside organizations must display the following disclaimer on distributed or displayed promotional materials:

“The Little Miami School District neither endorses nor sponsors the organization or activity represented in this material. The distribution or display of this material is provided as a community service.”

A valid government-issued, non-profit certification – 501(c)3 – will be required for outside organizations. Approval along with verification of nonprofit status must occur at least two weeks prior to the desired date of publication.

Pertinent board policies:	KI	Public Solicitations in the Schools
	KJ	Advertising in the Schools
	KJA	Distribution of Materials in the Schools